



# Fees and Charges

**Kaipara District Council 2025/2026**

Valid to 30 June 2026

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# Animals and Stock

## Dog registration

Description		Annual Fee (\$)
Non-working dog registration per dog	paid by 31 August	78.00
	paid after 31 August	113.00
Working dog* registration per dog	paid by 31 August	51.00
	paid after 31 August	77.00
Working dog* registration per dog where there are four (4) or more dogs registered to the same owner	paid by 31 August	40.00
	paid after 31 August	77.00
<i>*as defined under the Dog Control Act 1996</i>		
Replacement tags		5.00

**Note:** There is no fee for a Disability assist dog (as medically defined).

## Dog owner surcharges

Surcharges and other fees are set by the Dog Control Act 1996

Description		Fee (\$)
Dangerous/menacing dogs (registration fee plus 50%)	paid by 31 August	114.00
	paid after 31 August	166.00
Failure to comply with the Dog Control Act or Bylaw		300.00
Keeping an unregistered dog		300.00
Failure to keep a dog under control		200.00
Microchipping dog by Animal and Compliance Services Officer		42.00
Permit to keep more than two dogs in a residential area		*180.00
<i>*As a once-only charge for the duration of the time more than two dogs reside on the property.</i>		

## Impounding dogs and sustenance of dogs in the pound including transport

Description	Fee (\$)
Transport and impounding - per occasion – First impound	120.00
Transport and impounding - per occasion – Second impound	150.00
Transport and impounding - per occasion – Third impound	180.00
Sustenance fees - per dog per day	25.00
Veterinary care	Actual costs

## Stock control

Description	Fee (\$)
Stock impounding per animal	160.00
Stock sustenance per animal – change to per day grazing charge	25.00
Transportation	Actual costs
Repairs and maintenance	Actual costs
Veterinary care	Actual costs

## Stock droving

Description	Fee (\$)
<b>Callout and Droving</b>	
Per hour per person	164.00
plus mileage within and external of the Kaipara district boundaries based on AA approved per kilometre	1.00

## Building Services

### Certificate of Acceptance

Sections 97(d) and (e) fee is calculated in two parts:

Part a) the fee payable under the current schedule had consent been sought; and

Part b) 50% of the fee (Part a)

\*Plus BRANZ and MBIE levies may apply

### Building Consents - Dwellings/Buildings

Category/Description	Fee (\$)
Project Information Memorandum (PIM). PIM application fee if applied for separate to building consent	322.00
Domestic fireplaces	508.00
Swimming pool fencing	540.00
Removal, demolition building works, and connection to Council (reticulated) wastewater system (includes inspections)	537.00
Private wastewater system installation (includes processing, inspections, District Plan review/PIM and GST). (Excludes specialist system review – refer to external services)	540.00
Decommissioning a private wastewater system	401.00

### Building works

The following fees include the cost of the PIM\* in addition to a scheduled number of inspections required, and costs associated with the Code Compliance Certificate. Applications may attract additional charges as referred to below under “External Services”

Category/Description	Fee (\$)
Building works valued up to \$10,000	540.00
Building works valued \$10,001 - \$20,000	2,248.00*
Building works valued \$20,001 - \$50,000	3,084.00*
Building works valued \$50,001 - \$100,000	3,851.00*
Building works valued \$100,001 - \$250,000	4,698.00*
Building works valued \$250,001 - \$500,000	6,104.00*
Building works valued \$500,001 - \$900,000	8,314.00*
Building works valued over \$900,000	10,785.00*
*plus BRANZ and MBIE levies may apply	

## Commercial Building Work

The following fees include the cost of the PIM\* in addition to a scheduled number of inspections required, and costs associated with the Code Compliance Certificate. Applications may attract additional charges as referred to below under “External Services”.

Category/Description	Fee (\$)
Building works valued up to \$10,000	662.00
Building works valued \$10,001 - \$20,000	2,454.00*
Building works valued \$20,001 - \$50,000	3,390.00*
Building works valued \$50,001 - \$100,000	4,543.00*
Building works valued \$100,001 - \$250,000	5,966.00*
Building works valued \$250,001 - \$500,000	7,262.00*
Building works valued \$500,001 - \$1,000,000	10,065.00*
Building works valued \$1,000,001 - \$1,500,000	13,698.00*
Building works valued over \$1,500,000	16,248.00*
*plus BRANZ and MBIE levies may apply	

## Building Consents - Industry Levies\*

Category/Description	Fee (\$)
Building Research Authority of New Zealand Levy	*Fee set in BRANZ Regulations \$1.00 per \$1,000 for building work valued at \$20,000 and over
Ministry of Business Innovation and Employment	*Fees set in MBIE Levy \$1.75 per \$1,000 for building work valued at \$65,000 and over

## Building Consents – External Services

Category/Description	Fee (\$)
Administration	**Council Administration Fee for processing external services invoicing Up to 80.00 per invoice

## Building Consents - Notice to Fix, Producer Statement Inspections and other building fees

Category/Description		Fee (\$)
Multi-proof Buildings	Multi-proof building consents = value of work fees, less a percentage of the processing apportionment	As required
Amendments	Per occasion plus any extra processing time, additional charges as referred to above under "External Services", inspections generated and Industry Levies as applicable	201.00
Building Consent Exemption	Applications made under Schedule 1 of the Building Act 2004 – refer to MBIE guidance document 'Exemptions Guidance for Schedule 1 of the Building Act 2004'	401.00
Compliance Schedule and Compliance Schedule Statement	Setting up Compliance Schedule with Specified Systems; and Issuing of the Compliance Schedule Statement	401.00
	Amendment to a Compliance Schedule with Specified Systems	201.00
Copy of Code Compliance Certificate	Application for a reprinted copy of Code Compliance Certificate	60.00
Review of Inactive Building Consents i.e. last inspection more than 12 months ago	Administration fee	117.00
	Inspection fee (if required)	201.00
Certificate of Public Use (CPU)	Public buildings with no Code Compliance Certificate	265.00
	Public buildings with no Code Compliance Certificate requiring one inspection	465.00
<b>Note:</b> Any outstanding fees such as development contributions must be settled before a CPU will be issued.		
Section 72 Certificate	Registering hazard on Title	345.00
Section 75 Certificate	Amalgamation of two Titles	345.00
Sections 33(1)(b)(ii) and 45(1)(c)	Record of Title	49.00
	Each additional attachment to the Title	7.00
Extension of time	Per occasion for each request for extension of time (Sections 52(b) and 93(2)(b))	126.00
Other certificates	Any other certificates, authorities, requirement or action requested of Council under provisions of the Building Act 2004	126.00
Notice to Fix	Includes one inspection to recheck	282.00
	Further inspections will be charged at the standard rate per inspection	201.00



Category/Description		Fee (\$)
Notification of Change of Use		152.00
Inspections	Standard inspection per occasion or reinspection as required	201.00
	Building Warrant of Fitness Inspection	201.00
	Building Warrant of Fitness Renewal	147.00
	Fencing of Swimming Pool Inspection	201.00
	*administration fee if pool inspection is undertaken by an Independent Qualified Person (IQP)	80.00
Building enquiries and pre-application meetings with a Building Inspector		First 15 minutes free, thereafter \$201.00 per hour

## Subscriptions and Publications

Category/Description	Fee(\$)
Issued Building Consent Register - Monthly	30.00
Issued Building Consent Register - Annual	295.00

### Notes:

- 1 The full fee must be paid when the application is submitted. Any further costs incurred in the process will be invoiced separately, for example, if external specialists are engaged. The balance of any fees due for additional inspections or other disbursements including specialist's fees must be paid before the Code Compliance Certificate is issued.
- 2 May require additional inspections from those specified depending on the Building Consent.
- 3 Where no PIM application has been made in conjunction with a Building Consent application and the work relates to a new building, or increases the footprint of the building, a District Plan Assessment fee will need to be paid.
- 4 For second and subsequent dwellings on a site you'll have to pay a Development Contribution.
- 5 All commercial building applications are lodged using initial fixed fees which will have actual and reasonable costs charged in addition to the lodgement amount.

# Bylaws and Policy

## Use of Public Land

Description	Fee (\$)
Use of public land for Not for Profit vendor activities (per day)	maximum fee 155.00
Use of public land i.e. Circus or special events with commercial vendor activities (per day)	maximum fee 155.00
Bond for events on public land	Maximum fee 500.00

### Trading in Public Places and Trading as a Hawker, Mobile Shop or Itinerant Trader - Consolidated General Bylaw 2020

Itinerant Traders	Any person who sets up a temporary business that has not been resident in the district for six months and intends to operate for not more than six months selling goods from a premises. This excludes Hawkers and mobile shops	POA
Hawkers	Person who carries around good for sales (usually on foot). This excludes those who sell goods from a vehicle.	POA
Mobile Shop	Means the operator of a vehicle, whether self-propelled or not, from which goods, including food are offered, or exposed for sale in a public place	POA

**Note:** In high demand areas Council may run a competitive bid process to determine appropriate fees (expressions of interest application by concession holder).

Class 4 Gambling Venue and Board Venue Application (under Part 7 Kaipara District Council Class 4 Gambling Venue Policy)	750.00
Onsite Wastewater Disposal System inspection	282.00
Permit to keep additional animals on a residential property (under Consolidated General Bylaw 2020)	180.00
Exemption consent for the consumption of alcohol in a public place within an alcohol control area under the Alcohol Control Bylaw 2018	170.00 then 170.00 per hour

## Amusement Devices

Fees are set by statute Amusement Devices Regulations 1978

Description	Fee (\$)
For one device, for the first seven days of proposed operation or part thereof	11.50
For each additional device operated by the same owner, for the first seven days or part thereof	2.30
For each device, \$1.00 for each further period of seven days or part thereof	1.15

## Litter infringements

Set by statute under the Litter Act

Description	Fee (\$)
Depositing litter or having deposited litter, and leaving it in or on a public place, or in or on private land without the consent of its occupier.	400.00
Depositing animal remains or having deposited animal remains and leaving them in or on a public place, or in or on private land without the consent of its occupier.	400.00

## Campgrounds

Fees at Council's campgrounds vary from camp to camp and are subject to change without notice.

Further details may be obtained from [www.kaipara.govt.nz](http://www.kaipara.govt.nz)

### Taharoa Domain Campground Sundry

Description	Fee (\$)
Administration fee* per booking and per change or cancellation	10.00
*Amendments to Pine Beach and Promenade Point Campground bookings	
*New campground bookings or amendments made via email, phone or staff (in person)	

# Cemeteries

Description	Fee (\$)
<b>Purchase of plot fees</b>	
Burial Plot	1,780.00
Ash Plot	410.00
Memorial Wall plaque space only (no interment)	200.00
<b>Interment fees – body burial</b>	
Interment – baby	0.00
Interment – child (aged between 2-12 years)	735.00
Interment – single depth	1,690.00
Interment – extra depth	1,790.00
Interment – oversize single depth	1,940.00
Interment – oversize extra depth	2,040.00
Dis-interment (burial plot) base fee plus actual costs	2,040.00
Additional fee – weekend burial surcharge ( <i>must be between the hours of 9am – 12pm</i> )	850.00
Additional fee – burial taking place on a Public Holiday	1,580.00
Additional fee – short notice burial ( <i>under 2 working days minimum</i> )	520.00
<b>Interment fees - ash burial</b>	
Interment – ashes	305.00
Dis-interment (ashes)	510.00
Additional fee – weekend ash burial surcharge ( <i>must be between the hours of 9am – 12pm</i> )	315.00
Additional fee – ash burial taking place on a Public Holiday	630.00
<b>Other fees</b>	
Additional fee any burial – late arrival surcharge	250.00
Out of District fee (at Council's discretion)	408.00
Concrete work (works to concrete berms, headstones, plaques, below ground concrete capping at the customer's request)	Minimum of \$250 plus any additional costs
Transfer/disposal of plot	102.00

## Community housing

Description		Weekly Fee (\$)
Fagan Place Mangawhai	Existing tenants	190.00
	New tenants in Improved units	255.00
Kauri Court Dargaville		170.00
Awakino Road Dargaville		170.00
Bledisloe Street Ruawai		170.00

## Council professional fees

Council role	Fee (\$/hour)
General Manager	233.00
Manager	233.00
Principal Planner	222.00
Senior Planner	222.00
Team Manager	222.00
District Planner	222.00
Principal Engineer	215.00
Planner	198.00
Analyst	198.00
Engineer	191.00
Graduate Planner/Engineer	175.00
Post Approval Officer	198.00
Monitoring Officer	198.00
Building Officer	201.00
Environmental Health Officer	201.00
Administrator/Technical Support Officer	117.00
Animal and Compliance Services Officer	164.00
Chief alcohol inspector	233.00
Alcohol Inspector	198.00

**External** professional fees will be passed on to the applicant as charged to Council at cost.

## District Plan changes

Description	Fee (\$)
Instalment 1	10,578.00
Instalment 2	26,444.00
Instalment 3	26,444.00
<b>Note:</b> The above instalments are part-payments towards all the costs incurred by Council to process a Plan Change. Additional charges will be made for the costs involved as applicable – please also <a href="#">Refer to Council professional fees</a>	

## Food safety

Food safety is managed under the Food Act 2014.

### Food Control Plan (FCP)

Description	Fee (\$)
FCP - New application for registration of template food control plan	293.00
FCP - Registration renewal – annual	293.00
FCP – Verification	806.00
FCP – Verification Food Stall Holders	725.00
Failure to attend scheduled verification (cancellation within 24 hours)	175.00
Verification Corrective Action follow-up	237.00

### National Food Control Programmes (NP1, NP2, NP3)

Description	Fee (\$)
NP New application for registration of National Food Control Programme	293.00
NP Registration renewal - two yearly	293.00
NP1 Verification	412.00
NP2 Verification -	643.00
NP3 Verification	643.00
Failure to attend schedule verification ( <i>cancellation within 24 hours</i> )	175.00
Verification Corrective Action follow-up	237.00
<b>Additional Charges</b>	
Additional National Programme/Food Control Plan document administration	38.80

## Food Safety Officer Enforcement Action

Description	Fee (\$)
Food Safety Officer Enforcement – i.e. Notice of Direction	412.00
FCP - unscheduled or unannounced verification	807.00
FCP – unscheduled or unannounced verification – Food Stall Holder	725.00
NP1 – unscheduled or unannounced verification	412.00
NP2 – unscheduled or unannounced verification	643.00
NP3 - unscheduled or unannounced verification	643.00

## Ministry for Primary Industries – Domestic food business levy

Description	Fee (\$)
1 <sup>st</sup> phased annual fee - 2025/2026 (from 1 July 2025)	66.13
2 <sup>nd</sup> phased annual fee - 2026/2027 (from 1 July 2026)	99.19
Annual fee - 2027/2028 (from 1 July 2027)	132.25

## Health Licences

### Water sampling

Description	Fee (\$)
Drinking water, septic water, pool water	175.00

### Premises registered under the Health Act 1956

Description	Annual Inspection Fee (\$)
Hairdressers	423.00
Funeral Directors/Funeral Parlours	423.00
Campgrounds	571.00
Offensive Trade Licence - Refer to Health Act 1956	238.00
Re-inspections – Under the Health Act 1956	238.00

## Information requests

Description	Fee (\$)
New Land Information Memorandum (LIM) – email service	360.00
Research fee – where extensive research is required. (This is additional to the application fee)	38.00 per half hour
Paper Copy of LIM	30.00
Property Enquiries (Not LIM) – includes, but not limited to, the research and collation of specific documents. Administration Fee (minimum 15 minutes)	30.00 minimum fee \$30.00 per 15 minutes thereafter
Local Government Official Information and Meetings Act (LGOIMA) requests	First hour free then \$76.00 per hour plus photocopying as per rates
Photocopies of maps etcetera	Cost of photocopying or printing
Charges made on Council by other bodies	\$98.00 per hour plus any charges to Council
Assets enquiries prior to resource consent lodgement	\$117.00 per hour plus any charges to Council

## Libraries

Category/description	Fee (\$)
Membership	Free
Replacement card (adult member)	2.00
Replacement card (junior member)	1.00
Library bags	3.00
<b>Rental items</b>	
Interloans:	
From libraries with reciprocal agreement	7.50 for 4 weeks unless advised of alternative date
From libraries without reciprocal agreement	20.00



Category/description	Fee (\$)
Lost/damaged items	Replacement cost
<b>Overdue fees – Kaipara District Libraries are a part of Fines/Fees Free Public Libraries Aotearoa</b>	
Late return for DVDs and Best Sellers (per day)	No charge
<b>Printing and photocopying</b>	<b>Per Page</b>
Black and white	per sheet - A4
	Single-sided - A3
	0.20
	0.40
Colour	Single-sided - A4
	Single-sided - A3
	2.00
	4.00
Laminating	A4
	A3
	2.00
	3.00
Scanning to email	Up to 10 pages
	10 pages thereafter
	1.00
	1.00

## Monitoring, compliance and enforcement

Description	Fee (\$)
Monitoring fee	Residential
	Commercial
	315.00
	400.00
An initial monitoring fee is required when the Resource Consent is granted. If the initial fee is exhausted additional fees will apply.	
Where monitored by Council staff (not restricted to Resource Management Act monitoring)	\$198.00 per hour applicable for each inspection
Where monitored by Consultant or Contractors	Actual plus administration fee
Technical Support	117.00
Abatement Notice fee recovery costs	210.00

Part charge may be applied when processing information/documentation or on telephone calls where the time taken is less than 15 minutes.

## Parks and Reserves

### Lake Waikare Event Centre – Taharoa Domain

If you are planning to hold an event on, or in, the water that might affect the normal operation of other vessels and water users, you will need permission from the Harbourmaster. All events on the Taharoa Domain are subject to the [Taharoa Domain Bylaws 2019](#) and the [NRC Navigational Safety Bylaw](#).

Description		Fee (\$)
Private/Profit-making group rate	per day	300.00
	per hour	60.00
	bond	300.00
Community Group rate	per day	150.00
	per hour	30.00
	bond	300.00
Not-for-profit organisation rate	per day	No charge
	per hour	No charge
	bond	300.00

## Photocopying and general charges

Description		Fee (\$)
Photocopying: black and white	A4 per page	0.20
	A3 per page	0.40
Photocopying: colour	A4 per page	2.00
	A3 per page	4.00
General Bylaws	Per section	7.50
	Full bound copy	55.00
2013 Operative District Plan	Text and maps	490.00
Engineering Standards	Full bound copy	55.00
Council information provided on a USB	Per USB	20.00

## Rates postponement

Description	Fee (\$)
Preparation and registration of a Statutory Land Charge	100.00 per hour**
**plus any charges to Council plus 10% of the amount postponed for the first year of postponement and thereafter at 6.99% of the amount postponed	
Preparation and registration of the release of a Statutory Land Charge (SLC)	100.00 per SLC plus charges to Council

# Resource Management

## [Refer to Council professional fees](#)

Initial charges are required when making an application. Where the initial charge does not cover the actual and reasonable costs associated with processing the application, or where the application is of a complex nature, or it is likely to take longer to process, an additional charge may be made in accordance with s36(5) of the Act. Such additional charges may include but are not limited to any or all of the cost to Council for external advice; staff time at an hourly rate plus overheads; materials, hall hire and other sundry items.

External professional fees will be passed on to the applicant as charged to Council.

You will be charged a final processing fee when Council has reached a decision on your application. Interim billing may also occur.

Resource Consent fees and charges are initial charges unless otherwise stated. Category/Description	Initial Fee (\$)
<b>Pre-application meetings</b>	
Costs related to this service include, but are not limited to, administration, research, meeting time, writing, and distributing notes, and additional meetings.  Any additional time over and above will be charged at the relevant officer's hourly rate, including the cost of any technical assessments required by third parties acting on behalf of Council (i.e. use of consultants).  Please get in touch directly if your project is for whenua Māori as potential fee discretion may apply.	485.00
<b>Land use and subdivision consents</b>	
Deemed permitted boundary activity	537.00
Non-notified land use consent	2,259.00
Minor Resource Consent (meeting prescribed definition on the application form) – fixed fee	1,904.00
Boundary adjustment – where no additional titles or development potential is created	2,369.00
Non-notified subdivision (and combined land use and subdivision)	
• One to five lots proposed	3,385.00
• Six or more lots proposed	4,760.00
Limited Notification additional fee	2,259.00
Public Notification*	11,242.00
Rejection of incomplete applications (s88)	537.00
<p><b>*Note:</b> where a lodgement fee has already been paid this will be taken off the public notification fee required. For example, \$3,250 paid for subdivision consent application and determination to publicly notify results in \$7,470 additional fee</p>	

Resource Consent Category/Description	Fee (\$)
<b>Other Consents</b>	
Consent extensions (s125)	1,539.00
Change or cancellation of conditions (s127)	1,539.00
Vary or cancel consent notice (s221[3])	1,539.00
Certificate of compliance (s139) or existing use certificate	1,185.00
Earthworks management plans	As charged to Council plus \$260.00 administration charge
Rights of way (s348 of Local Government Act) lodgement fee (any further costs may be charged)	1,185.00 plus any charges to Council
Cancellation of easement including Right of Way	237.00 plus any charges to Council
<b>Resource consent post-approval</b>	
Certificates (e.g. consent notices, survey plan approvals, covenants, easements etcetera) <i><b>Note</b> there will be a minimum charge of one hour per certificate and balance to be paid before certificate released</i>	Council's professional fees per hour plus any charges to Council
Bond administration fee <i><b>Note:</b> There will be a minimum charge of one hour</i>	Council's professional fees per hour plus any charges to Council
Valuation for Reserves Contributions <i><b>Note:</b> There will be a minimum charge of one hour.</i>	Council's professional fees per hour plus any charges to Council
Vehicle Crossing Permit for Subdivision only – processing fee	141.00 plus any inspections at Council's professional fees per hour
Resource Consent post -approval inspections	Council's professional fees per hour plus any charges to Council
In Accordance check <i><b>Note:</b> There will be a minimum charge of one hour</i>	Council's professional fees per hour

Resource Consent Category/Description	Fee (\$)
<b>RMA Hearings</b>	
Hearing deposit	1,354.00
External Commissioner's and Chairperson professional fees and disbursements	<p>Commissioner \$201.25 per hour plus disbursements (accommodation, meal and travel expenses)</p> <p>Chairperson \$230.00 per hour plus disbursements (accommodation, meal and travel expenses)</p>
Internal Commissioner per hour at actual cost	Rate determined by the Local Government Remuneration Authority

## Designation and Heritage Orders

**Note:** The charges shown relating to designations and heritage orders are initial charges only. Additional charges will be made for consultants and/or experts time as applicable.

Description	Fee (\$)
Notice of a requirement for a Designation (non-notified)	3,385.00
Notice of a requirement for a Designation (notified)	11,242.00
Outline Plan Works	1,502.00
Waiver of Outline Plan	222.00
Notice of a Heritage Order	1,422.00
Alterations to Designation or Heritage Order	677.00
Removal of Designation	338.00
Removal of Building Line Restriction	338.00 plus any charges to Council

## Development contributions

For development anywhere in the district, a development contribution may be payable if the effect of the development is for the Council to incur capital expenditure to provide new or additional infrastructure assets or assets of increased capacity.

The Development Contribution Policy helps Council to fund the capital needed to provide infrastructure capacity for new growth. Some development contributions apply across the district while other contributions apply only to particular areas. Refer to our [Development Contribution Policy](#).

Description	Fee (\$)
Application to postpone or remit payment of Development Contributions	266.00 This is a deposit and there may be additional Council professional fees per hour plus any charges to Council

## Noise control

Fees set by Statute under s326 of the RMA

Description	Fee (\$)
Charge to cover seizure, impounding, transporting, storing and return of property under section 336 Resource Management Act 1991 - per response	239.00
Infringement notices for:	
• contravening s9 offences	300.00
• contravening an excessive noise direction	500.00
• contravening an abatement notice	750.00

# Roading

## Vehicle Crossings

Description	Fee (\$)
<b>Vehicle Crossing Permit – when a resource consent is not required</b> – fee is per lot for processing, pre-pour inspection, final inspection plus travel. If approved additional charges apply: <ol style="list-style-type: none"> <li>1. Temporary Traffic Management Plan, required</li> <li>2. If non-complying, re-inspection fees may apply</li> </ol> For vehicle crossing that are part of a resource consent, refer to Resource Management fees	299.00
<b>Vehicle Crossing Re-Inspection</b> plus travel	150.00

## Road Corridor Access Requests

Description	Fee (\$)
<b>Temporary Traffic Management Plan Approval</b> – for road corridor access request when applied for using <a href="http://www.submittica.com">www.submittica.com</a>	110.00
<b>Temporary Road Closure – Events</b> includes application processing, site meeting, council approval, public notice, objections, communications If approved the following additional charges apply: <ol style="list-style-type: none"> <li>1. Temporary Traffic Management Plan, required</li> <li>2. Temporary Road Closure Bond, required</li> <li>3. Temporary Road Closure Inspections, for high risk events only</li> </ol> <b>Fee waived for charitable and not-for-profit events.</b>	621.00
<b>Temporary Road Closure Bond</b> required for all events; cost determined by risk assessment Closures for hill climbs, car rallies and similar	6,000 - 10,000
Temporary Road Closure Inspections high risk events require pre and post event inspections by the roading and health and safety teams – plus travel for events outside urban areas	897.00

## New Roads, Road Signs, Road Numbers, Road Stopping

Description	Fee (\$)
<b>New Road Name Application</b> – charged per hour for administration, LINZ research, council approval, oversight of installation, inspection and final sign off. Also see Sign for New Road fee	117.00 per hour
<b>Sign for New Road</b> – includes blade manufacturing, post, installation. If your New Road Name Application is approved, you can install your own sign, but this must be compliant with Engineering Standards 2011, Section 5.2.22, 5.2.23, S21, S22) (or any revisions) and will be subject to inspection.	507.00
<b>Additional Road Signs – blade only</b>	258.00
<b>Supplementary Road Sign</b> – No Exit, Private Road, Private Access, No Public Access, Council Maintenance Ends Here, etc., materials and installation	80.00
<b>Sign for No-Spray Zone</b> – includes inspection, materials and installation of no spray markers plus travel if outside urban areas	507.00
<b>New Urban Road Number</b>	30.00
<b>New RAPID number</b> includes plate and administration	104.00
<b>Replacement RAPID plates</b>	16.00
<b>Road Stopping Fees</b> for changing land with the legal status of road to freehold title. Charges are applied as follows: 1. Initial scoping activities to provide an estimate of cost, approx. 3 hours paid in advance 2. Cost to complete will be determined by external professional service providers 3. A deposit is required to commence road stopping process	120.00 per hour plus professional service provider 10,000 – 100,000
<b>Road Stopping Deposit</b> to commence application	10,000

## Use of Council Roads, Footpaths, Berms and Signs

Description	Fee (\$)
<b>License To Occupy</b> for permanent or temporary installations of private assets in the road reserve (e.g. stock underpass, water mains, signage, etc) or temporary occupation of the road reserve (e.g. business operations). Charges are applied as follows: 1. Initial scoping of activities, approve 3 hours paid in advance 2. Oversight of approved activities, inspections and all communications 3. External professional services on-charged at cost	120.00 per hour plus external professional service provider
<b>Stock Underpass Inspection</b> – required every two years. On-charged by external professional service providers	external professional service provider
<b>Overweight Permit</b> – refer to NZTA Permit Portal	N/A



# Sale of Alcohol

Fees set by statute under the Sale and Supply of Alcohol (Fees) Regulations 2013.

To establish a fee category, refer to the Information Sheets available on: [Alcohol Licensing, Kaipara District Council](#)

## Alcohol licence applications and annual fees

Use the premises cost/risk rating to determine the fee category, estimate the fee payable.

Total Rating Cost/risk rating	Fee category	Application fee New or renewal (\$)	Annual fee (\$)
		Total amount payable by applicant (\$)	Total amount payable by licensee (\$)
0-2	Very low	368.00	161.00
3-5	Low	609.50	391.00
6-15	Medium	816.50	632.50
16-25	High	1,023.50	1,035.00
26 plus	Very high	1,207.50	1,437.50
<b>Special Licences (including GST)</b>			Total amount payable (\$)

Description	Fee (\$)
One or two events covered by the licence that are of a 'small size'	63.25
Three to twelve events covered by the licence that are of a "small size, or one to three events that are of medium size.	207.00
All other Special Licences, including licences for events that are of a 'large size'	575.00
<b>Other fees relating to Sale of Alcohol (including GST)</b>	
Manager's Certificate application	316.25
Temporary authority application	296.70
Appeal to Alcohol Regulatory and Licensing Authority (ARLA)	517.50
Extract of register (ARLA or District Licensing Committees (DLC))	57.50
Permanent Club Charter (annual fee due on 30 June of each year and paid to ARLA)	1,058.00
Resource Management Certificate (S.100(f) of the Sale and Supply of Alcohol Act 2012 for new and renewal of premises licences *	230.00*
Building certificate (s.100 (f) of the Sale and Supply of Alcohol Act 2012) for new and renewal of premises licences *	230.00*
*Further charges may be applied if a property file review and/or inspections are required.	

## Refuse collection and disposal

Description	Fee (\$)
<p>There is one refuse collection contract operating in the Kaipara district. The contractors use a pre-printed bag system and the charges for these are as set by the contractor (in conjunction with Council).</p> <p>For refuse and recycling disposal costs please visit Northland Waste website, for the Hākaru Re:Sort and Kaipara Refuse website for Dargaville Resource Recovery Park.</p>	
Illegally dumped litter fee: removal of illegally dumped rubbish by the contractor where offender is identified	as per litter infringement fines
Waste Collection Licence application fee – per annum	80.00
<p><b>Note:</b> If legal costs are incurred due to non-compliance from licence holder or applicant, costs will be recovered from applicant or licence holder</p>	

## Water

### Stormwater disposal

Description	Fee (\$)
Inspection fees	400.00
Physical connection fee	as per approved contractor's quote plus 15%
<p><b>Note:</b> Connections to public infrastructure can be undertaken by Council Contractors if requested. This incurs the connection fee.</p> <p>The connection fee is costed for a standard residential connection. It includes a “y” junction and piping to the boundary.</p> <p>Connections must be made by a certified drain layer. The connection should be inspected by the Building Consent officer.</p> <p>Connections must be as per Council's Engineering Standards.</p>	

## Wastewater disposal

Description	Fee (\$)
Inspection fees	400.00
Physical connection fee	as per approved contractor's quote plus 15%
<p><b>Note:</b> Connections to public infrastructure are undertaken by Council contractors or can be completed by a certified drainlayer by arrangement with the Council engineer.</p> <p>The connection fee is costed for a standard residential connection. It includes a “y” junction and piping to the boundary.</p> <p>Connections must be as per Council's Engineering Standards.</p>	

## Water supply

Description	Fee (\$)
<b>Existing connection point</b>	
Provide 20-millimetre meter and non-testable backflow preventer	295.00
Provide 25-millimetre meter and non-testable backflow preventer	550.00
<b>New connection point</b>	
Normal residential connection with testable backflow preventer (applies to 009 High Hazard connections)	
Provide 20 or 25-millimetre connection on same side of road, testable backflow preventer and meter	2,800.00
Provide 20 or 25-millimetre connection on other side of road, testable backflow preventer and meter	3,900.00
Provide 20 or 25-millimetre connection in the road, testable backflow preventer and meter	3,300.00
<b>Normal residential connection with non-testable backflow preventer</b>	
Provide 20 or 25-millimetre connection on same side of road, non-testable backflow preventer and meter	1,400.00
Provide 20 or 25-millimetre connection on other side of road, non-testable backflow preventer and meter	2,500.00
Provide 20 or 25-millimetre connection in the road, non-testable backflow preventer and meter	1,650.00
<b>Other connection fees</b>	
Annual inspection fee for backflow preventer – undertaken by an independently qualified person	250.00
Water disconnection fee	330.00

Description	Fee (\$)
<b>Water meter readings</b>	
Water meter testing fee (if requested by the consumer and not found faulty)	320.00
Water meter check reading (if found to be incorrect, fee to be refunded)	90.00
Final water meter reading	48.00

## Notes

1. Council's contractor will provide all necessary components to complete the connection from the main to the property boundary. If the distance from the main to the boundary exceeds 2.0 metres, Council reserves the right to recover actual costs.
2. Council's contractor will provide the meter and install onto an existing connection at the boundary.
3. Council's contractor will only make the physical connection to the Council main and install the toby valve and water meter. The applicant will carry out all other physical works.
4. This section applies where applicable to all connections:
  - a. Where a larger meter is required a quote will be obtained from Council's contractor. This quoted cost plus 15% shall be paid to Council prior to work commencing.
  - b. Where a connection is not straightforward (e.g. crossing a road or lifting cobblestones) a quote will be obtained from Council's contractor. The quoted cost plus 15% shall be paid to Council prior to work commencing.
  - c. Where land is being subdivided, it is the subdivider's responsibility to provide a water connection to each lot and connect the development's water supply reticulation system to the public system. In all cases connection to the Council main shall be done by Council's contractor and payment shall be made directly by the subdivider to Council's contractor.
  - d. Council expects payment to be made when submitting the application to the Council offices. Exceptions will be non-straightforward connections where a quote is needed from contractors to inform applicant of connection costs. If this is the case Council will contact the applicant in regard to payment. Please note no connection will be scheduled in with contractors until payment has been made.



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